



18 July 1950

MEMORANDUM FOR: ADPC

THROUGH : COL.  25X1A9a
COL. 


SUBJECT : Fiscal Agent, Division Level

1. Each Division of OPC should be empowered to disburse confidential funds up to \$1,000 per request to meet daily operational needs. Bookkeeping should be simplified, possibly on a hand receipt only basis.

2. It is true that the OPC confidential fund system has been liberalized partially, to meet emergency needs. However, the majority of expenditures require lengthy efforts on the part of clerical and executive personnel to make an essentially anachronistic fiscal system work.

3. If the OSS wartime system of disbursing confidential funds would be inapplicable to OPC, then it is suggested that the confidential fiscal methods of the armed services be studied as a pattern for OPC. Finance regulations of the U. S. Army, for example, permit the appointment of a Class B Agent to hold and disburse confidential funds to his unit. In OPC, this would mean that a Division Chief could appoint a fiscal administrator who would hold cash in his office safe and disburse funds directly as required. This would permit functional units to operate functionally as intended.

4. It is recommended that the confidential funds system of OPC be simplified to permit efficient disbursal on an operational level.

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